



**DEPARTMENT OF THE AIR FORCE**  
**WASHINGTON DC**

**21 OCT 1996**

OFFICE OF THE ASSISTANT SECRETARY

**MEMORANDUM FOR THE ACQUISITION WORKFORCE**

**FROM: SAF/AQXD**

**SUBJECT: Air Force Fulfillment Policy and Procedures Update**

The purpose of the DAWIA sponsored fulfillment program is to allow acquisition workforce members the opportunity to receive full credit for an acquisition course(s) for which they already have the required competencies. The program serves two purposes: 1) assists training institutions in freeing-up limited training quotas for those individuals less experienced requiring instructor training, and 2) helps ensure qualified acquisition workforce members are not sent to unnecessary training.

The fulfillment program expires 30 September 1997. With a cut-back in Defense Acquisition University (DAU) funding and course quotas for FY97, we're asking MAJCOMS, DoD, and Joint Agencies with Air Force representatives to highly encourage participation in the fulfillment program before it expires. Detailed information is available in the fulfillment guide which can be viewed through the Internet in the Defense Acquisition University Home Page (<http://www.acq.osd.mil/dau/scheduls.html>).

Please direct any questions regarding this memo to Capt Mario Moya, SAF/AQXD, at DSN 224-9446.

A handwritten signature in black ink, appearing to read "Joseph G. Diamond", is positioned above the printed name.

**JOSEPH G. DIAMOND**

Associate Director of Acquisition  
Career Management  
Assistant Secretary (Acquisition)